

# Building Blocks Working Group Meeting Summary

## Meeting Summary

<u>Date and Time</u>	<u>Location</u>	<u>Note Taker</u>	<u>Next Meeting Date</u>
Thursday, May 30, 2024, 1:00pm-2:00PM ET	Virtual	Sadrina Petit, Project Analyst, Digital Health Interoperability	Thursday, June 6, 2024, the time is TBD
<b>Meeting Agenda:</b> <ol style="list-style-type: none"> <li>1. Develop Guiding Principles</li> <li>2. Finalize the definition of a National Service Directory</li> <li>3. Discuss which use cases will be in scope for the initial release</li> </ol>			
<b>Presenters</b> <ul style="list-style-type: none"> <li>• Dean Matthews – Service Directory, Product Owner</li> </ul>			
<b>Invited Guests</b> <ul style="list-style-type: none"> <li>• Public</li> </ul>			

### 1. Welcome and Introductions

D. Matthews welcomed all participants to the working group meeting. Meeting materials and recording of the session will be made available on the InfoCentral working group.

### 2. Content Presentation

The Infoway Team presented each of the agenda items as outlined above. In the meeting, we discussed developing guiding principles, finalizing the definition of a National Service Directory, and determining which use cases will be in scope for the initial release.

The presentation is available: [Building Blocks Working Group Meeting](#)

The video recording is available: [Building Blocks Working Group Meeting](#)

### 3. Questions raised during the working group meeting:

#### What is the focus of the service directory's definition?

The service directory is focused on defining relationships between providers and organizations, indicating the services offered rather than the qualifications or roles of individuals, which aligns more with a directory than a registry.

#### Is the role of a provider within an organization important in the service directory definition?

While the provider's role is implicit in the service directory, it's not necessary to explicitly include it in the definition. The directory focuses on services offered rather than specific roles.

**Does the project discuss the internal mechanics of the service directory?**

The project primarily focuses on how data is exchanged and utilized, not on how data is stored internally. It ensures the directory facilitates consistent data interchange.

**Are there any expectations around data management and APIs for the service directory?**

Initially, the project will focus on making data available. Future discussions and developments will address managing data contributions and synchronizing through APIs as needed.

**What is the focus when searching in a service directory?**

The focus is on finding locations that provide specific services, such as cardiology, rather than searching for individual providers.

**How important is the provider's role in service directories, especially for mental health services?**

The provider's role is crucial, particularly in mental health services, where the provider's qualifications can affect funding and insurance coverage.

**Should the provider's role be included in the service directory's definition?**

Including the provider's role as an attribute in the directory can be beneficial for clarity, though the primary focus remains on the services offered.

**How should the service directory handle the distinction between providers and organizations?**

The term "service provider" could encompass both individuals and organizations, potentially eliminating the need to distinguish them separately in the directory.

**Is it necessary to differentiate between a provider and an organization in the directory's definition?**

It might be useful to maintain distinctions to clarify the types of service providers listed, whether they are individuals or organizations.

**What does the definition of a service directory entail regarding provider roles and service locations?**

The definition should clarify the relationships between providers and organizations, indicating that providers can operate in multiple roles across various locations.

**How does the concept of a service directory differ from a registry?**

A service directory casts a wider net to find services and is less focused on pinpointing specific providers, unlike a registry which aims to accurately identify and provide details on individual providers or entities.

**Why are Federated Services out of scope for the initial release of the service directory?**

Federated Services were not prioritized in the initial planning stages due to lower interest from stakeholders compared to other functionalities. This decision allows the focus on more immediate and widely agreed-upon needs.

**What does excluding Federated Services from the initial scope imply for the project ?**

The initial version will not explicitly document use cases or requirements specific to federated service environments. This approach simplifies the initial development but requires careful consideration to ensure future compatibility.

**Should the service directory's design consider potential future federation ?**

Yes, while Federated Services are not detailed in the initial release, the design should be forward-compatible. This means ensuring that the data models and communication protocols can accommodate federated operations without significant modifications later.

**4. Decision Items**

Decision Items #	
1	Yaron Derman, Vice-President of Product & Interoperability at OceanMD, volunteered and was accepted as the new co-chair, working alongside Dean and David.
2	The national service directory definition was updated to distinguish locations from organizations and include relationships between providers, organizations, and services, following earlier feedback.
3	Security/access considerations and federated services functionality were deemed out of scope for the group to dictate however should be considered for integration in the initial version.
4	The proposed use cases #2 and #5 were merged into a single use case for discovering service providers by criteria such as service type, postal code, and city.

**5. Action Items:**

Action Item #	Action Item	Responsible	Due Date	Status
1	Participate in a survey to identify potential Thursday meeting times, ensuring a conflict-free recurring schedule	Working Group	June 3, 2024	In Progress
2	Attend the next working group meeting on June 6, 2024; the time will be determined	Working Group	June 6, 2024	In Progress

Action Item #	Action Item	Responsible	Due Date	Status
3	The Infoway team will review and prepare a summary of the initial use cases agreed during the meeting, clearly outlining the combined use case for discovering service providers by criteria.	Infoway	June 6, 2024	In Progress
4	Infoway will present the summary of initial use cases to the group for final confirmation and approval, establishing the starting scope for developing the service directory specification and initiating discussions on requirements and attributes, potentially revisiting in-scope/out-of-scope definitions.	Infoway	June 6, 2024	In Progress