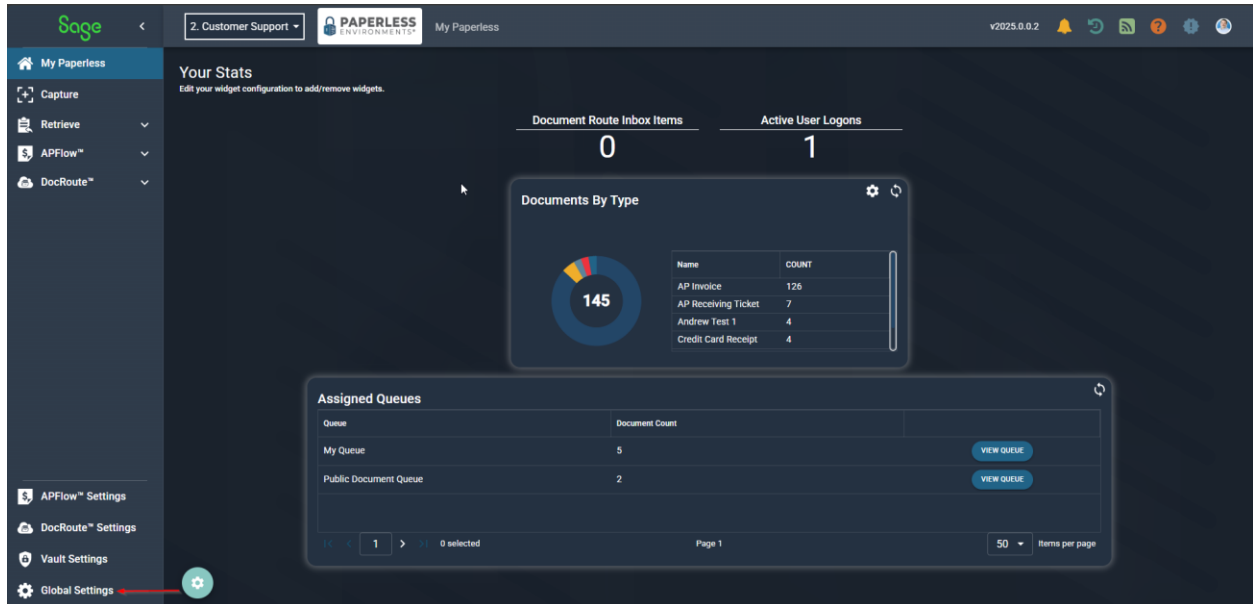


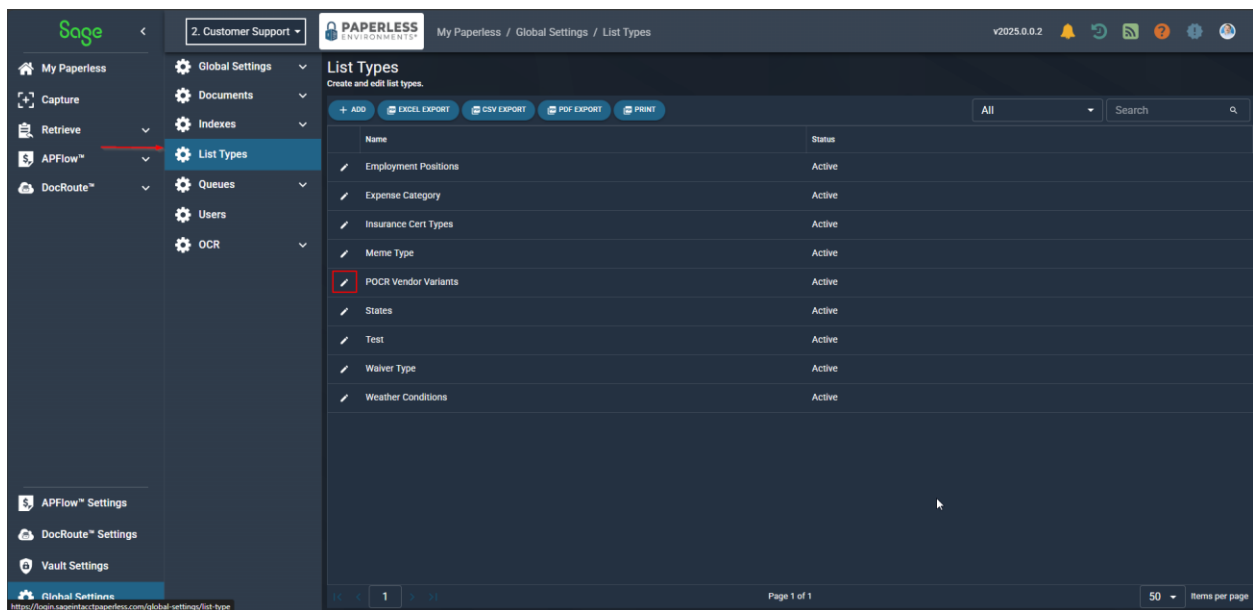
POCR: How to create Vendor Variants in SIP or PVC

You will need to be a PVC or SIP system administrator in order to access the necessary parts of the application.

1. Go to “Global Settings”.

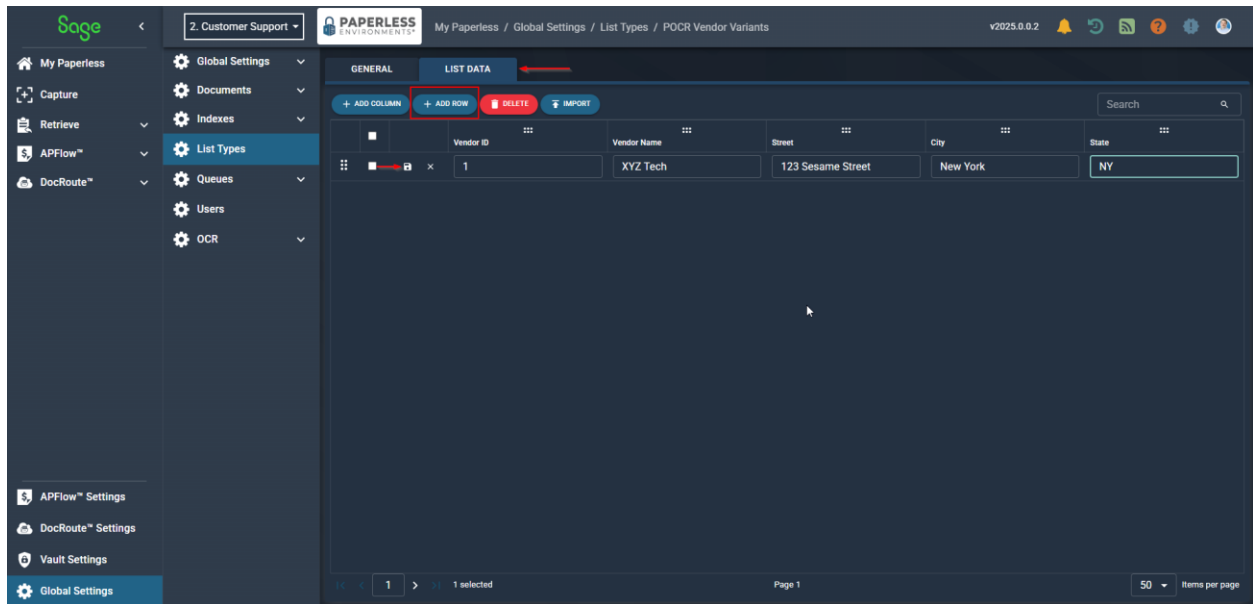


2. Click on “List Types”.
3. In the List Types page, you should have a list called “POCR Vendor Variants”. Click on the Edit (pencil) icon.



4. Once you’re in the POCR Vendor Variants list, click on the “List Data” tab, then click on the “+ Add Row” button.

5. Type in your Vendor Variant information in each column.
6. Click on the Save icon.



7. Click on “OCR” > “Data Lists”.
8. Click on the Refresh icon to sync your new Vendor Variant.

