

MSFHR REACH Grant Special Topics Meetings

Second Tuesdays of the Month

Terminology

- May 11
- June 8

Digital Health/EHR Functions

- July 13
- August 10

Policy & Practice

- September 14
- October 12

Settings

- November 9 - Primary Care
- November 23 – Acute & Tertiary Care

Scheduled Updates to the Infoway SGWG

- May 25 – Terminology
- June 22 – Terminology
- July 27 – EHR Functions
- August 24 – EHR Functions
- September 28 – Policy & Practice
- October 26 – Policy & Practice
- December 14 – REACH project update

' Disseminating Research Outputs on Actions to Modernize Gender, Sex, and Sexual Orientation Documentation in Canadian Electronic Health Records '

You are invited to participate in a study entitled '*Disseminating Research Outputs on Actions to Modernize Gender, Sex, and Sexual Orientation Documentation in Canadian Electronic Health Records*' that is being conducted by Drs. Francis Lau, Karen Courtney, and Aaron Devor, and Kelly Davison and, and Marcy Antonio.

Dr. Karen Courtney is an Associate Professor with the Faculty of Human and Social Development in the School of Health Information Science at the University of Victoria and you may contact her if you have further questions by
email: court009@uvic.ca or phone: 250-721-8599

Dr. Francis Lau is a Professor with the Faculty of Human and Social Development in the School of Health Information Science at the University of Victoria and you may contact him if you have further questions by
email: fylau@uvic.ca or phone: 250-472-5131

Marcy Antonio is a PhD Candidate with the Faculty of Human and Social Development in the Schools of Nursing and of Health Information Science at the University of Victoria and you may contact her if you have further questions by
email: mantonio@uvic.ca or phone: 778-350-1089

This research is being funded by a Michael Smith Foundation for Health Research REACH grant.

Purpose and Objectives

The purpose of this project is to share and discuss an action plan to modernize gender, sex and sexual orientation (GSSO) information practices in Canadian electronic health records and build setting-specific knowledge tools.

Importance of this Research

Through the development of new partnerships, our research team aims to be part of addressing the current lack of accurate standards for GSSO information. Our hope is that through these new partnerships we will work together in advancing efforts to improve electronic health record practices to represent GSSO data for that are represent *all* communities.

Participants Selection

You are being asked to participate in this study because your group or organization is involved, interested or affected by GSSO information practices in electronic health record practices.

What is involved?

If you consent to voluntarily participate in this research, your participation may include:

- Sharing your groups'/organizations' perspectives on:
 - How the Action Plan can be used to improve GSSO information practices in EHRs, and inform equitable strategies for supporting sexual and gender minority (SGM) patients
 - The co-creation of GSSO-tailored knowledge translation tools for future implementation for different healthcare settings
- Virtual discussion sessions are about 60 minutes in length. A discussion forum where you can post additional comments and/or resources will also be provided. You may decide how many sessions you would like to attend. At the end of the session, you be asked to email feedback directly or submit an anonymous feedback survey.

Inconvenience

Participation in this study will take some of your time.

Risks

As the study is focused on socially constructed concepts, participants may have different attitudes and beliefs towards gender that may make some individuals feel uncomfortable. To create a safe place for discussion, we will provide participants with guidelines and the virtual sessions and forums will be moderated by the research team.

Benefits

Potential benefits of your participation in this research include:

- Building community: sharing what we learn from this study with other advocates, policy makers, healthcare providers and researchers to affect positive change.
- Building supports: your group/organizations will contribute to the development of implementation and knowledge translation tools.
- Building legacy: subsequent implementation grant proposals that build on this work could have significant impact on addressing inequities experienced by SGM people in Canada.
- Building capacity: the knowledge, relationships and capacity you gain may also inform your groups'/organizations' strategies and practices towards sex and gender.

Compensation

We will not be providing compensation for participating in the consultation sessions.

Voluntary Participation

Your participation in this research must be completely voluntary. If you do decide to participate, you may withdraw at any time without any consequences or any explanation. If you decide to no longer be involved in the study, we will not be able to remove your comments made in group discussion sessions or submitted anonymously.

Ongoing Consent

To make sure that you continue to consent to participate in this research, we will send out a copy of this form with the invite for each discussion session.

Anonymity

Your anonymity will be protected in the following ways:

- Summary notes will be provided on the discussion sessions, and we will not link comments to individual names unless permission is explicitly provided.
- As recognition for your contribution, we will list individual names, organizations or groups as contributors in our reports and other dissemination activities. You will have the opportunity to contact the researchers if you would prefer not to have your name listed.

Confidentiality

As these are group discussions, we cannot ensure that the discussions in these meetings will remain confidential. We do ask participants not to link individuals to comments made during the sessions.

We do not anticipate that there will be any confidential data; however, if there is, we will store paper documents in a locked box in the researcher's office and digital documents on a secure site hosted by the University of Victoria

Dissemination of Results

We will incorporate participants' feedback into a final public report for distribution and publication (open access). Participants will be encouraged to distribute this across their network. We will post the final report through our partners' web sites (e.g Infoway). Other examples of dissemination may include social media (e.g. twitter, Facebook) and presenting at conferences and community groups.

Disposal of Data

Our data is in the form of summary notes that will be publicly available and will not contain confidential information. Our data will be kept indefinitely.

Contacts

Individuals that may be contacted regarding this study include

Co-Principal Investigator: Karen Courtney, email: court009@uvic.ca phone 250-721-8599

Co-Principal Investigator: Francis Lau, email: fylau@uvic.ca phone: 250-472-5131

Co-Investigator: Marcy Antonio, email: mantonio@uvic.ca phone: 778-350-1089

You may verify ethics approval for this study or raise any concerns you might have by contacting the Human Research Ethics Office at the University of Victoria (250-472-4545 or ethics@uvic.ca).

By participating in the discussion sessions, **YOUR FREE AND INFORMED CONSENT IS IMPLIED** and indicates that you understand the above conditions of participation in this study and that you have had the opportunity to have your questions answered by the researchers.

Please retain a copy of this letter for your reference.