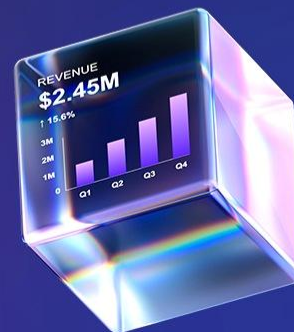




Autonomous Finance Realized

Welcome to the Delegation Era



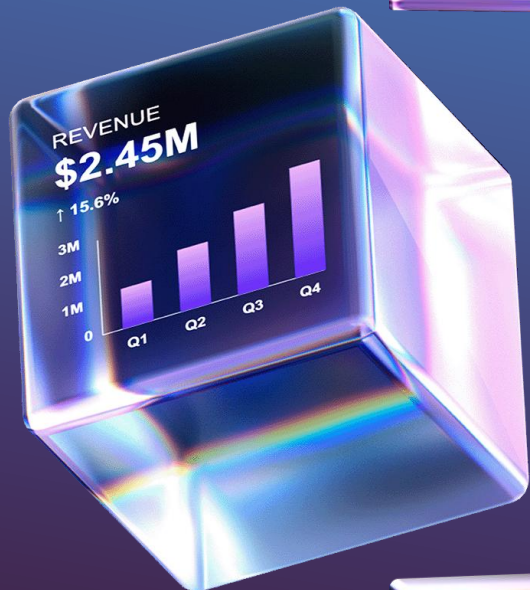
Work Smarter: In-App Secrets to Admin Efficiency

Navin Sadarangani & Sally Lu



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- 3 Report Format
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Filters Manager: Structured and Consistent Template Maintenance

Benefits of using Filters

One update, everywhere

A filter automatically updates across all dashboards, reports, and templates that reference it – for every user, instantly.

Consistent data, confident decisions

Every report draws from the same centrally governed filter definition, leadership is always looking at the same numbers.

Process run on right information

Removing the risk of a budget cycle or close process running against the wrong time period or incomplete member set.

Real time updates replace publishing

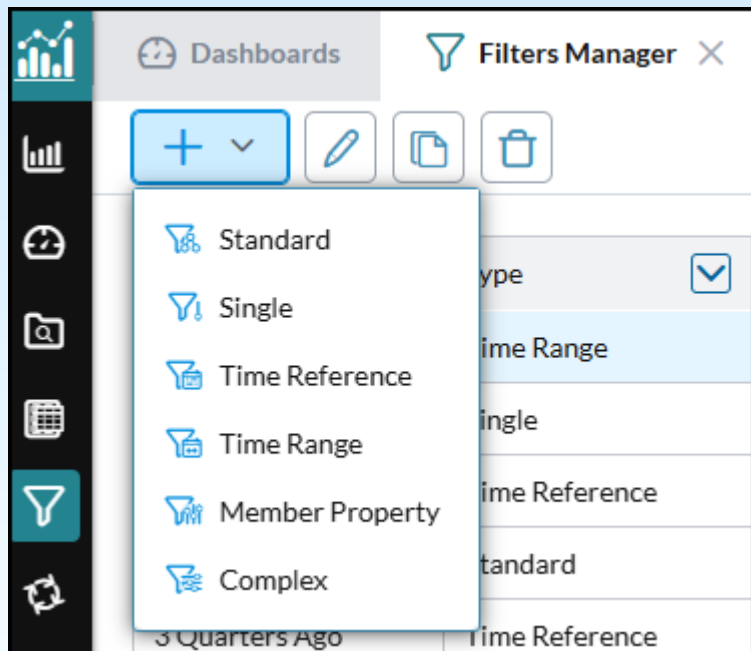
Centralized filter storage makes publishing obsolete by enabling real-time dimensional updates.

Cost of not using Filters Manager

Manual configuration, time spent on repetitive low-value tasks, reporting inconsistencies, revert to offline systems.

Filters Manager turns a recurring manual burden into a one-time configuration - freeing your team to focus on analysis, not administration.

Filters Manager



5 Filter Types

- 1 **Standard & Single** - Your everyday filters
- 2 **Time Reference** - Your highest-value filter for admin efficiency
- 3 **Time Range** - For rolling and horizon-based views
- 4 **Member Property** - For governed, attribute-driven scoping
- 5 **Complex** - For advanced, multi-condition scenarios

Types of Filters

Type	Description	Example
Standard & Single Your everyday filters	Return single or multiple members from a dimension	Standard – Operating Expenses, Current Fiscal Months Single – Current Month
Time Reference Your highest-value filter for admin efficiency	Returns member dynamically relative to an anchor member in the time dimension	Current Month (anchor) >> Prior Month <i>[2026M05] May</i> <i>[2026M04] April</i> Current Month >> Last Year Month <i>[2026M05] May</i> <i>[2025M05] May</i>
Time Range For rolling and horizon-based views	Returns a defined span of time relative to the anchor member	Current Month >> Trailing 12 months <i>[2026M05] May</i> <i>[2025M06]....[2026M05]</i>

Types of Filters (Continued)

Type	Description	Example
Member Property For governed, attribute-driven scoping	Returns members based on a defined attribute or property on a dimension member	Filter Projects where Project Type = Active
Complex For advanced, multi-condition scenarios	Combines multiple conditions across dimensions for sophisticated data scoping	Filter Projects where Project Type = Active AND Project Region = North America AND Gross Margin > 0.00

Best practices

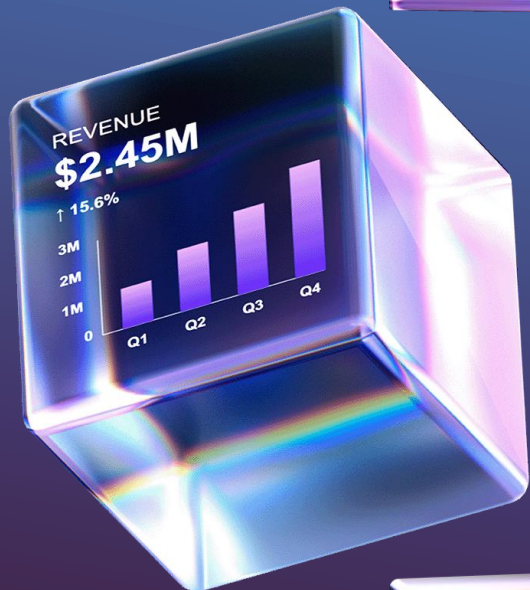
Keep unique filters for each business cycle (Reporting, Planning, Forecasting)

Use a numbering system and naming convention to keep it streamlined

Connect & group filters using Time Range, Time Reference filter types

Leverage same filters for all components - processes, dashboards, reports – of a business cycle

Test and validate aggregated results



Leaf Formula: Best Practices & Model Management



Standard Formula

Formula	Description	Formula types	Best Suited for
Standard Formula Calculates at all levels	Calculates the account value at all levels of the hierarchy across all dimensions	Addition, Subtraction	Ratios, margin, variance calculations – anything where recalculating at a higher level produces meaningful results

Formula: Opex = Salaries + G&A			
<i>Addition</i>			
	Salaries	G&A	Opex
Entity A	800	250	1,050
Entity B	700	250	950
Total Entity	1,500	500	2,000

Formula: Gross Margin = Sales - COGS			
<i>Subtraction</i>			
	Sales	COGS	Gross Margin
Entity A	5,000	1,500	3,500
Entity B	6,000	2,200	3,800
Total Entity	11,000	3,700	7,300

Formula: Units = Revenue / Price Per Unit			
<i>Division</i>			
	Sales	Price Per Unit	Units
Entity A	1,000,000	5	200,000
Entity B	2,000,000	20	100,000
Total Entity	3,000,000	25	120,000
Expected result - sum of both Entities			300,000

Formula: Revenue = Price X Unit			
<i>Multiplication</i>			
	Price	Unit	Revenue
Entity A	15	200	3,000
Entity B	20	300	6,000
Total Entity	35	500	17,500
Expected result - sum of both Entities			9,000

Leaf Formula

Formula	Description	Formula types	Best Suited for
Leaf Formula <i>Calculates at leaf levels</i>	Calculates at leaf levels and aggregated to higher levels	Multiplication, Division	Any driver-based calculation where the inputs exist only at the leaf level and cannot be meaningfully aggregated before the formula is applied

Formula: $Units = Revenue / Price\ Per\ Unit$

Standard Formula

	Sales	Price Per Unit	Units
Entity A	1,000,000	5	200,000
Entity B	2,000,000	20	100,000
Total Entity	3,000,000	25	120,000

Formula: $Units = Revenue / Price\ Per\ Unit$

Leaf Formula

	Sales	Price Per Unit	Units
Entity A	1,000,000	5	200,000
Entity B	2,000,000	20	100,000
Total Entity	3,000,000	25	300,000

When to use Leaf Formula

- Driver-based planning models
- Standard Formula produces incorrect or misleading results
- Calculations where the formula logic is dimension-dependent at the detail level

How to use Leaf formula

1. Select Formula >> Leaf Formula
2. Insert leaf formula in the account
3. Check the option 'Define using advanced formulas'
Ensure the isnull function is inserted to allow it to calculate only for valid data
4. Test and validate aggregate results to ensure the formula is working as expected

Leaf formula – complex modeling

1. Create a parking account
2. Insert leaf formula in the parking account

Why a parking account? Leaf formula accounts calculate at the leaf level and should not be directly exposed in reports, templates, or processes — the parking account keeps that logic contained and clean

3. Test and validate aggregate results to ensure the formula is working as expected
4. Copy (i.e. Infoflex) results for specific member combinations to a target account (that is included in reports, templates, processes, etc.)

Best practices

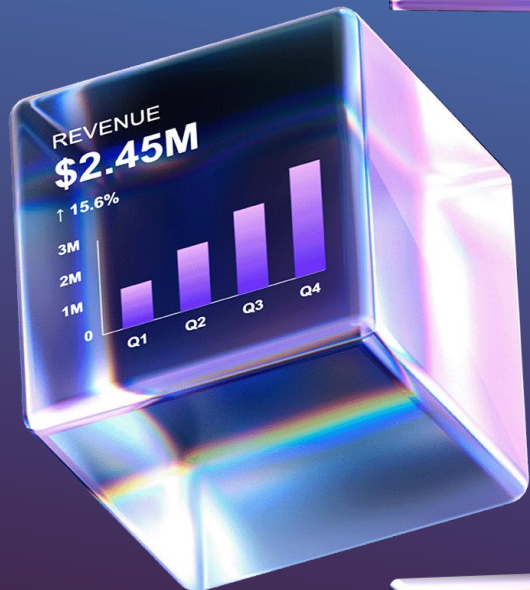
Default approach should be Standard formula

Use Leaf formula when the order of calculation and data aggregation is important

Check the option 'Define using advanced formulas' to engage isnull function

Be mindful of model size – use parking account if needed

Test and validate aggregated results



Template Formatting: Convenient & Time Saving trick



Template Settings: Map Row & Column Axis

What are these settings?

Found under Data View Properties → Settings tab, these two checkboxes

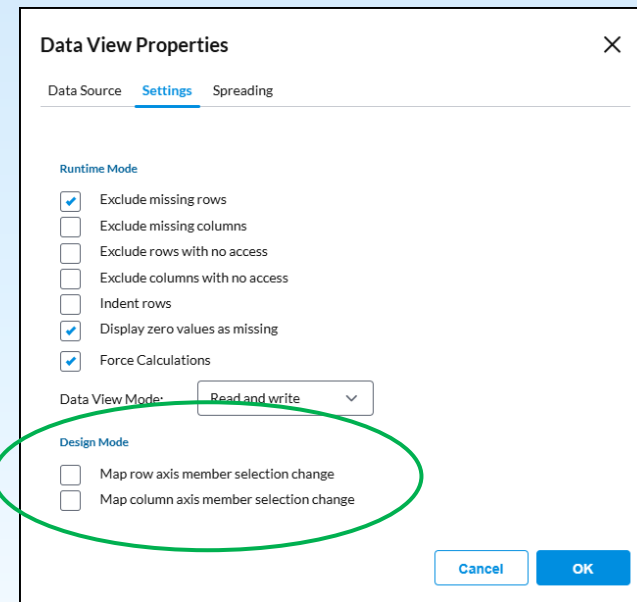
- control whether cell formatting and formulas
- stay with their member combination when the template layout changes or
- stay fixed in their grid position.

Default setting

- Both settings are **enabled**
- existing formulas and formatting **move** to accommodate the new layout

Hidden cost of not knowing this exists

- Unknown settings = unnecessary rework
- Templates rebuilt from scratch — for the cost of one checkbox
- Real story: hours of rework. Real fix: one checkbox



Data View Properties [X]

Data Source Settings Spreading

Runtime Mode

- Exclude missing rows
- Exclude missing columns
- Exclude rows with no access
- Exclude columns with no access
- Indent rows
- Display zero values as missing
- Force Calculations

Data View Mode: Read and write ▾

Design Mode

- Map row axis member selection change
- Map column axis member selection change

Cancel OK

Template formatting: Save time when you edit a template

File Edit Actions Insert View Options

Revenue and COGS

Format Painter Arial 10 A A = = =

B I U A \$ % , ← →

Pages


- Reporting Currency
- Time
- Rows
- Account
- Department
- Entity

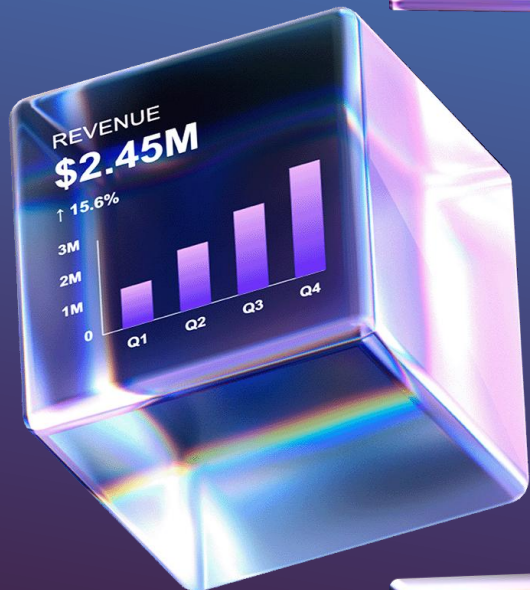
Columns

- Time Perspective
- Version
- Cells

Image

fx

	A	B	C	D	E	G	H	I	J	K
1	Multiple Row / Column Axis Change (Design)									
2										
3										
4										
5										
6										
7	GL Account	Department	Entity	Description		MTD Actual	MTD Budget	MTD Variance	MTD Variance %	YTD Actual
8	(400) Gross Revenue (510) Industrial	(10) Stark Industries	Industrial			1,235	1,235	1,235	123456.00%	1,235
9	(400) Gross Revenue (510) Industrial	(20) Oscorp	Residential			1,235	1,235	1,235	123456.00%	1,235
13			Commercial			3,704	3,704	3,704	100.00%	3,704
16			Rental			2,469	2,469	2,469	100.00%	2,469
17	(400) Gross Revenue (520) Residential	(30) Rand Corporation	Service Parts			1,235	1,235	1,235	123456.00%	1,235
20			Re-Rents			2,469	2,469	2,469	100.00%	2,469
21	(400) Gross Revenue (530) Commercial	(TOT) Total Entities	Used Rental Fleet			1,235	1,235	1,235	123456.00%	1,235
22										
23	(400) Gross Revenue (TOT) Total Departments (TOT) Total Entities		Total Income			1,235	1,235	1,235	123456.00%	1,235
24										
25										
26										
27										
28										
29										
30										



Admin Controls & User Permissions



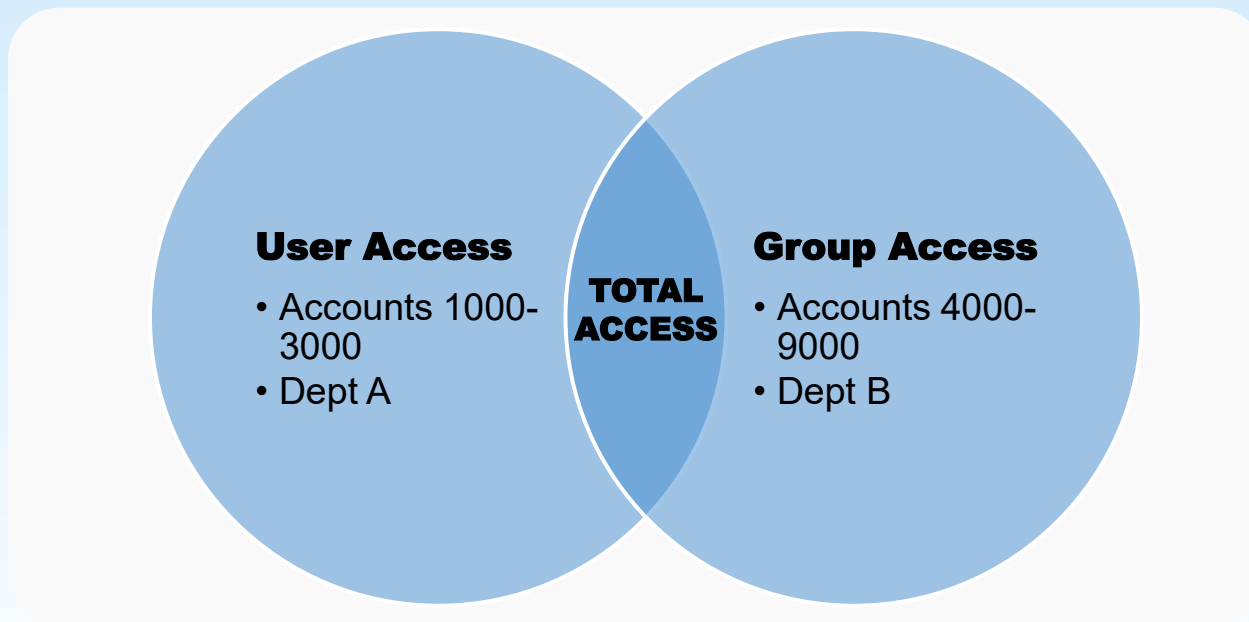
The Security Manager Framework

- **Poorly configured user permissions** are one of the most common causes of data integrity issues, audit failures, and accidental overwrites in financial planning platforms. They're also one of the most preventable errors
- **Security Manager controls two dimensions of access:** functional access (which areas of the platform a user can navigate to — Model Manager, Process Manager, Report Binder, Security Manager itself) and data access (which cubes, dimensions, and hierarchy members a user can read or write)
- **Functions** are assigned only to roles (never directly to users); users are assigned to roles and optionally to groups; groups reduce maintenance when many users share the same profile
- **There are four main areas to Security Manager:**
 - Users
 - Groups
 - Roles
 - Functions
- **The three default admin roles** that cannot be deleted or renamed:
 - **Global Administrator** (full access to all functions and models)
 - **Security Administrator** (security operations and monitoring only)
 - **Model Administrator** (model-specific data management, typically for technically proficient business users)

Important Note: Users have the union access of individual, role, and group permissions meaning they have additive access

The Security Manager Framework

Important Note: Users have the union access of individual, role, and group permissions meaning they have additive access



Practical Configuration Tips: Admin Best Practices

- **Design roles before adding users:** the recommended setup sequence is to setup roles first with the correct functions, then groups as needed, and finally individual users
 - Skipping ahead to assigning users before roles are structured leads to inconsistent access that is difficult to audit later
- **Use groups to reduce long-term maintenance:** when a position is frequently occupied by a rotating individual (e.g., a department budget owner), assign the group to the individual — personnel changes require only updating group membership, not rebuilding individual user permissions
- **Understand the "Not defined" distinction:** for a default hierarchy, "Not defined" means no access; for alternate hierarchies, "Not defined" means full access
 - This distinction is a frequent source of unintended over-permission in alternate hierarchy configurations
- **Copy permissions between users:** when onboarding a new user with a profile identical to an existing user, use the copy data access function in Security Manager rather than manually replicating each dimension setting
 - Select the source user, copy to the target, and save
- **Workflow and security are integrated:** data visible within a workflow task is scoped to the task owner's permissions, not the approver: ensuring budget contributors only see their own data even when a more senior user is reviewing their submission
 - Important note: This applies to Alternate Owners as well

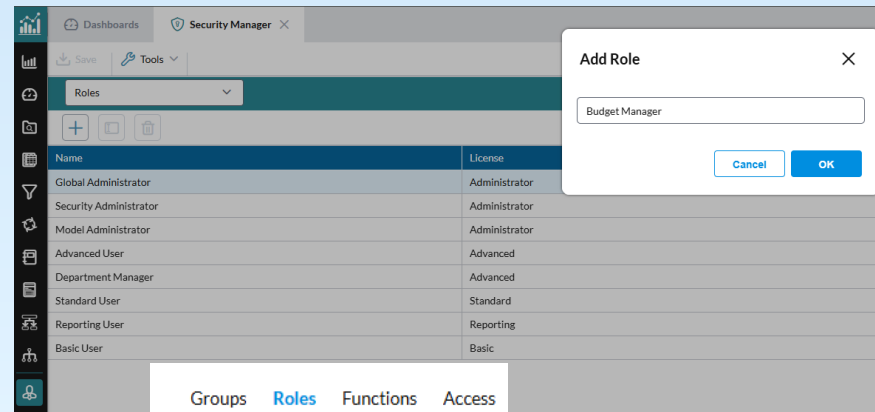
The Security Audit Report: Your Governance Tool

- Global Administrators can export a full Security Audit Report at any time
 - Go to Tools → Export Report
 - This generates an Excel file listing every user, group, and their complete permission details. It's the starting point for any access review, onboarding audit, or compliance check
- Additionally, Portal administrators can generate CSV-based audit reports covering user creation dates, application assignments, login events (including failed attempts and IP addresses), and deletion history, providing a complete access governance record

Practical Configuration Tips: What Admins Can Do Now

Demo: Security Manager

- **Role Creation:** set up roles for common access requirements for users. Having functions assigned to roles, never directly to individual users, which is what makes the architecture scalable
- **Easily add new users:** configure roles to easily copy access from existing users to new users - configure once, apply to multiple, and override only where needed
- **Audit Security:** export the security manager audit report to generate a full Excel file listing every user, group, and their complete permission details for your single source of truth for any access review, onboarding audit, or compliance check






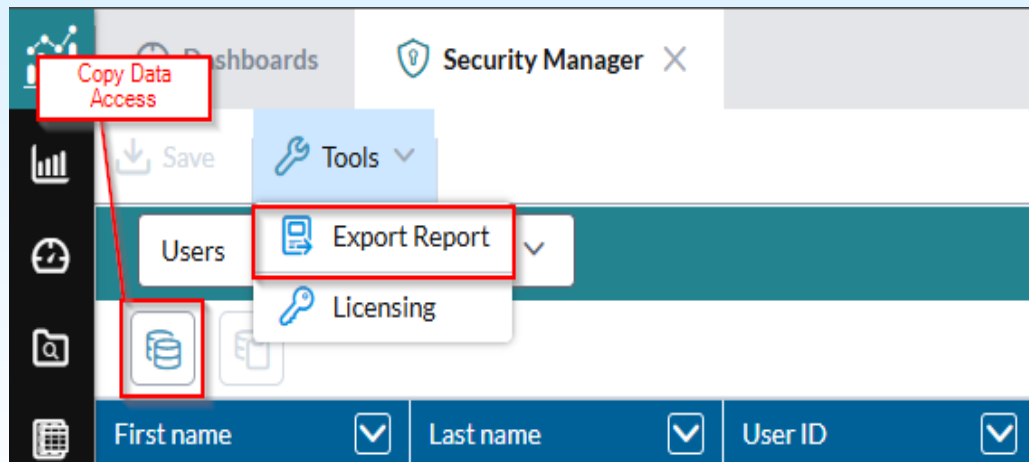
Groups Roles Functions Access

- Global Administrator
- Security Administrator
- Model Administrator
- Advanced User
- Budget Manager
- Department Manager
- Executives
- Standard User
- Reporting User
- Basic User

Demo: Security Manager

Copy the data access permissions of one user or group to another

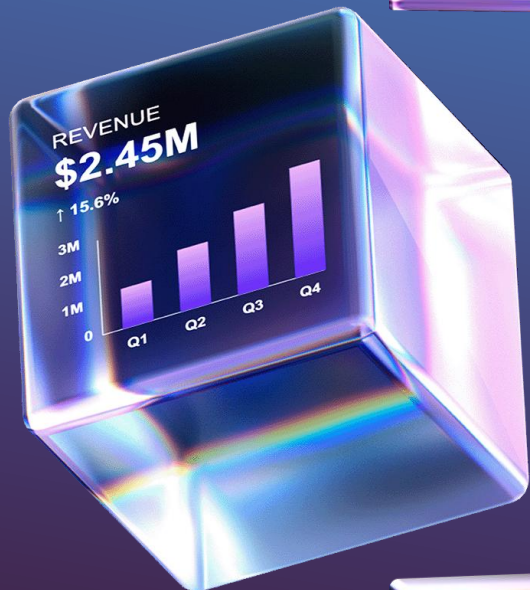
1. Select the user or group whose data access you want to copy.
2. In the top, click .
3. Select the target user or group.
4. Click  and confirm your decision.
5. Click  Save.



Security as a Planning Enabler

A well-structured Security Manager configuration reduces ad-hoc access requests, prevents accidental data changes, and makes every audit straightforward

Practical takeaway: run the Security Audit Report today and verify that no users hold access who do not require it. This single check addresses the most common over-permission risk. Global and Security Admins should be completing this check on a regular basis



Streamlining Workflows & Intelligent Process Design



The Cost of Manual Processes and How Workflow Manager Could Work For You

McKinsey research shows finance professionals spend 20–30% of their time on manual tasks that automation can eliminate and at companies where tools have been deployed robustly, an estimated 30 percent of finance professionals' hours have been recovered

Workflow Manager

assign tasks to owners, routes approvals, sets deadlines, and sends automated reminders and notifications to participants

Security Manager integration

a user's data access within a workflow is automatically governed by their Security Manager permissions

Pro tip: Set up workflow tasks based on their roles, not their names, which means the workflow survives personnel changes without rebuilding

Process Manager

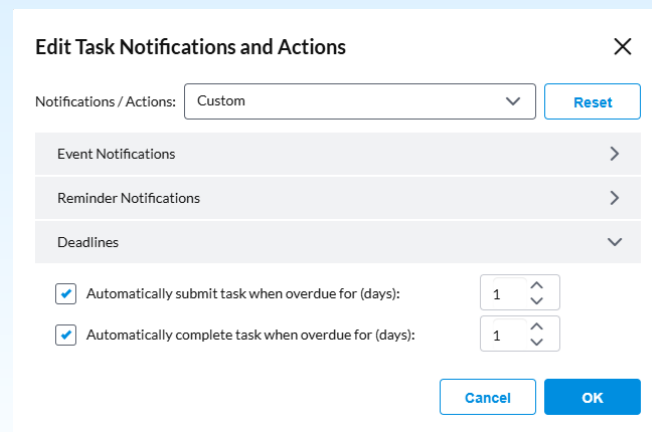
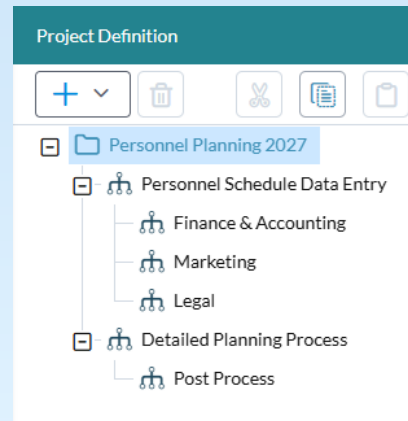
administrators build process groups to automate processes such as data imports, template calculations, and cube updates to run on demand or on a schedule with no manual intervention required

The two layers are complementary: Workflow Manager handles human coordination; Process Manager handles data automation; together they form a complete planning cycle all while respecting Security Manager permissions

Practical Configuration Tips: What Admins Can Do Now

Demo: Workflow Manager

- **Deadline automation:** set auto-submission rules so that overdue tasks are automatically completed after a defined number of days, keeping the cycle moving even when individual contributors miss deadlines
- **Dependency-based task chaining:** configure activities so each step launches automatically once its predecessor completes — the next task owner receives an immediate notification without any manual trigger from the admin
- **Inheritance for bulk configuration:** properties set at the project or activity level (due dates, notification rules, reminder cadences) automatically cascade to all tasks below — configure once, apply everywhere, and override only where needed



Activity Contingency

Project Definition

+ | [] | [] | [] | [] | [] | []

- Personnel Planning 2027
 - Personnel Schedule Data Entry
 - Finance & Accounting
 - Marketing
 - Legal
 - Detailed Planning Process**
 - Post Process

Properties

Name: Detailed Planning Process

Description: This activity is setup as being contingent on the former activity (Personnel Schedule Data Entry), to be first complete before it can be run.

Default task type: Data entry

Default owner: Not defined

Default approver: Not defined

Default observer: Not defined

Start condition: **Contingent on Activities**

Due date: May 26, 2026

Contingent on activities: Personnel Schedule Data Entry

Default template: Not defined

Notifications / Actions: Inherit settings from parent project

Approvers can edit: Inherit settings from parent project

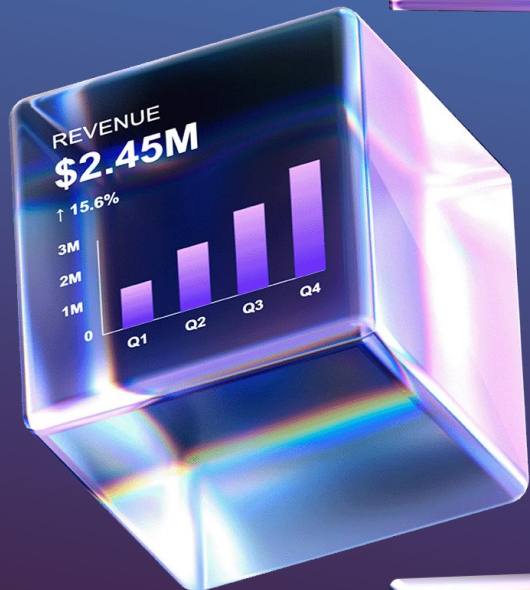
Approval method: Inherit settings from parent project

Workflow Manager as a Project Manager

A well-structured workflow with Workflow Manager automation eliminates the need for a finance manager to act as a manual project coordinator - the platform becomes the project manager

Practical takeaway: Review your current budgeting or forecasting cycle and identify the one step that most frequently causes delay - what is one step you can automate using workflow? Is this a:

- Dependency-based task?
- Deadline automation?



Q&A



Thank you



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